

Gwinnett County Public School  
Elementary School Grading Procedures 2011-2012

**ELEMENTARY SCHOOL**

1. The Progress Report is designed to be used to assist teachers in informing parents about the on-going growth and development of their students, as defined by the AKS.

2. Kindergarten and First Grade shall use the following scale to indicate academic progress:

E	Excellent
S	Satisfactory
N	Needs to Improve
U	Unsatisfactory

3. First Grade students will take Interim Assessments and a Post Test in certain areas that will count as 2% of their academic progress in those areas.

1%	Interim Assessments (required district generated assessments provided by the Assessment Office)
1%	Post Test (required district generated assessments provided by the Assessment Office)

4. Second through Fifth Grades shall use the numeric scale to indicate academic progress.

45% - 48%	Classroom Assessments* (may include but not limited to: quizzes, daily work, homework, etc.) (Homework should count no more than 5% of the total grade)
2% - 5%	Interim Assessments (required district generated assessments provided by the Assessment Office) (Percentage will mirror grade level, 2 <sup>nd</sup> grade - 2%, 3 <sup>rd</sup> grade - 3%, etc.)
45% - 48%	Summative Assessments** (may include but not limited to; teacher generated assessments, major assignments, etc.)
2% - 5%	Post Test (required district generated assessments provided by the Assessment Office)* (Percentage will mirror grade level, 2 <sup>nd</sup> grade - 2%, 3 <sup>rd</sup> grade - 3%, etc.)

\*For quarters (and specific classes) that do not require an Interim Assessment, the Classroom Assessment category will count 50%.

\*\*For quarters (and specific classes) that do not require a Post Test, the Summative Assessment category will count 50%.

6. The student will be given an academic grade at the end of each nine (9) weeks or four (4) times each school year.

7. When reporting grades for Kindergarten – Fifth grade for special areas, such as, art, physical education, music, health, and for reporting conduct and effort, the following scale should be used:

E	Excellent
S	Satisfactory
N	Needs to Improve
U	Unsatisfactory

8. Early release days, two days in the fall and two days in the spring, are provided to conduct parent conferences for the purpose of discussing student progress.

9. Grades K-5 Reading and Writing Communication Reports will be used by all elementary schools to help report student progress in reading and writing at the Fall and Spring Early Release Conferences and at any other time as needed.